

# Angel Catherine Gemilang

angelcatherineg@gmail.com (240) 476-4441

881 Concorde Circle, Linthicum Heights, MD 21090

## WORK EXPERIENCE

---

*Rose Financial Solution (ROSE)* Bethesda, MD September 2025 - Present

### Accounting Associate

- Reviewed bank statements, credit card statements, billing, payroll, and cash receipts.
- Assisted with payroll processing and treasury reconciliations to ensure accurate cash and balance reporting.
- Assisted with automated financial reporting workflows using ERP systems, Microsoft Excel, and programming tools to reduce manual work.
- Supported tax compliance tasks and small business accounting activities.

*Abeka Academy* Pensacola, FL April 2022 - August 2024

### 7<sup>th</sup> to 12<sup>th</sup> Specialized Math Grader

- Resolved complex student's packets and provided effective solutions in grading the packets.
- Entered and issued 300 grades into a Microsoft Dynamics NAV database weekly.
- Collaborated with a team in grading students' tests and advised feedback to teammates.
- Performed email replies in Genesys and performed digital grading for students in Optix.

## SKILLS

---

- Languages: Fluent in English, Indonesian, and Mandarin
- Computer: Microsoft Office (Word, Excel, PowerPoint, Access), Salesforce, Microsoft Dynamic NAV database, QuickBooks, Optix, Genesys, Procas, Costpoint, Tableau, Power BI, SQL, R, Python.

## EDUCATION

---

*University of Cumberlands* Williamsburg, KY June 2025 - August 2026

### Master in Business Analytics (Online) - GPA: 3.8

*Pensacola Christian College* Pensacola, FL Jan. 2021 - May 2025

### Bachelor of Science in Accounting and Finance, Minor in Business Management

#### RELATED COURSES:

- Business Intelligence and Data Mining
- Financial Modeling
- Business Statistics
- Quantitative Methods
- Data Exploration & Visualization
- Financial Statement Analysis
- Portfolio Management
- Corporate Finance 1 & 2

## INTERNSHIP EXPERIENCE

---

Bintang Mandiri Finance (Internship) Jakarta, ID June 2022 - July 2022

### Credit Assistant

- Assisted the credit manager to assess the customer's creditworthiness.
- Analyzed credit data to determine the credit risk.
- Conducted detailed analysis of customer's financials prior to granting additional lines of credit.
- Compiled data from various sources into meaningful reporting formats for use in decision-making.
- Performed periodic reviews of existing customer's credit limits based on changes in financial condition.
- Maintained customer files, including credit histories, payment records and account status information.
- Monitored customer accounts to ensure payments were made in accordance with established terms.